Euless Fire Department

Euless Fire Department Policy Manual

Uniform Regulations

1027.1 PURPOSE AND SCOPE

The purpose of this policy is to establish uniform regulations for members in order to enhance the department's overall professional and positive image.

1027.2 POLICY

It is the policy of the Euless Fire Department that members shall wear the proper uniform at all times when on-duty or engaged in department-related activities off-duty. Members shall maintain an adequate supply of uniforms to meet the needs of their assignment and maintain the uniforms in an acceptable condition. This policy does not supersede department regulations regarding the use of any personal protective equipment (PPE).

No part or article of any department uniform shall be worn by any member, except while on duty or while participating in an approved Euless Fire Department function. Members are encouraged to not wear their uniform to and from work due to the biohazard possibility. All shirts will be worn tucked in at all times. (Except job shirts, and t-shirts during P.E.) Personnel must be in possession of a valid Driver's license and Fire Department ID Card at all times. All uniforms shall be worn in the utmost professional manner with the strictest regard to these guidelines, including personal grooming and appearance. Lapel brass will be issued by the Department and worn on the Class A coat and the Class B long sleeve uniform shirt. No other form of collar brass is acceptable. All metal is to remain shined and serviceable. All leather apparel will remain clean and polished. Sunglasses are not to be worn inside the station or other buildings. Exceptions are:

- 1. Tinted safety glasses during calls that require eye protection.
- 2. Prescribed by a physician or optometrist.

All non-uniform personnel will follow the City of Euless approved dress code.

An employee will not wear a City of Euless uniform while under disciplinary suspension, or on paid or unpaid leave.

1027.3 DRESS UNIFORMS/CLASS A UNIFORM

Dress uniforms shall be worn as directed by the Fire Chief and when attending the following types of events:

- Funerals and memorials
- Formal department functions, such as graduations and badge ceremonies
- Formal City functions
- LODD ceremonies and events

Specifications:

1. Dress cap with badge and rank band:

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- a. Shall be worn in a military manner, square and level on the head.
- b. Plastic cap covers may be used during inclement weather.
- c. Shall be clean and in good condition.
- d. Shall be worn at all times outside and removed prior to entering vehicles and buildings
- 2. Dress coat with badge:
 - a. Dress coat is to remain buttoned except while seated.
 - Badge to be worn on coat.
 - c. Name tag to be worn on the right chest even with the center of the badge.
- 3. In time of mourning, a black band may cover the center insignia of badge. Length of time to be determined by the Chief.
- (a) Uniformed members shall wear a black mourning band across the uniform badge whenever a firefighter is killed in the line of duty. The following mourning periods will be observed:
 - 1. A firefighter of this department: From the time of death until midnight on the 14th day after the death.
 - 2. A firefighter from this or an adjacent county: From the time of death until midnight on the day of the funeral.
 - 3. Funeral attendee: While attending the funeral of an out-of-region firefighter.
 - 4. As directed by the Fire Chief.
- 4. Only a long sleeve dress shirt will be worn with Class A uniform:
 - a. A white under shirt must be worn under the uniform dress shirt; no other color shirt may be worn. Exception: See thermal undershirts below.
 - b. Sleeves are not to be turned up or under.
 - c. The shirt shall be pressed and free of defects.
 - d. A black tie must be worn with Class A Uniform.
- 5. Nameplate on the dress shirt will be worn on the right side in line with the top of the breast pocket so that the bottom of nameplate is flush with top of pocket.
- 6. Black tie:
 - a. Department issued.
 - b. No tie clasp or pin.
- 7. Black dress trousers.
- 8. Department issued black leather belt.
- 9. Department issued black dress shoes.
- 10. Black socks.
- 11. Thermal undershirts may be worn during cold or inclement weather under the following conditions:
 - a. Must be white in color for Class A dress uniform.

- b. Must be worn so that the lower garment's sleeves do not protrude from under the dress shirt's cuff.
- c. Turtlenecks or mock-turtlenecks are not permitted while in Class A dress uniform. With exception of the Honor Guard.
- 12. Personnel not issued a Class A uniform:
 - a. The Class B Long sleeve shirt and tie will be worn in the place of the Class A uniform (Long sleeves, tie, black belt, black leather safety shoes/boots with steel toe, badge, nameplate and appropriate collar brass if applicable).

1027.3.1 HONOR GUARD UNIFORM

Consists of:

- 1. Full Class A uniform.
- 2. White ascot.
- 3. 1 white bell cap
- 4. 1 dress cap badge
- 5. 1 coat badge
- 6. 1 name tag
- 7. Aiguillette (shoulder cord) worn on left shoulder.
- 8. Red one-quarter inch (1/4") ornamental stripe sewn on trousers.
- 9. Black patent leather shoes.
- 10. Black leather belt.
- 11. White gloves.
- 12. Black tie.
- 13. Shall be worn only by active members of the Honor Guard, during times deemed appropriate by the Fire Chief.

1027.4 CLASS B UNIFORM

The Class B uniform shall be worn when the Class A uniform is not required but the event is a special occasion and the Class C uniform is not appropriate. Some examples of these events are as follows:

- City Council meetings
- Badge Pinning ceremonies
- Department Banquets
- Worn in place of the Class A uniform for members who have not been issued the Class A uniform

The Class B uniform consist of the following:

- 1. Blue Nomex shirt, long sleeve with appropriate collar brass, badge, name plate and Tie.
- 2. Blue Nomex pants.

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Cleaned and polished work boots and leather belt.

1027.5 CLASS C UNIFORMS/STANDARD DAILY UNIFORM

The Class C uniform shall be the daily uniform worn by the following personnel:

- 1. Administration personnel
- 2. Prevention personnel
- 3. Suppression personnel

The Class C uniform will be used for all duties performed by suppression personnel. Because this is used as an everyday all-purpose uniform, personnel are reminded to keep this uniform clean and free of major defects. Some duties include, but are not limited to:

- 1. Pre-incident surveys
- 2. Station tours
- 3. Demonstrations
- 4. Inter-departmental training
- 5. Training at outside agencies
- 6. Emergency responses (before 1900). However, the Class D uniform may be worn during fire suppression activities while in complete turnout gear. The Class C uniform shirt must be readily available.
- 7. Long sleeve shirts will not have their sleeves rolled up when visible.

No additional pins or emblems will be permitted on the Class C shirts.

Specifications:

- 1. Short sleeve or long sleeve Polo style shirt.
 - a. Ties are not to be worn with this shirt.
- 2. Blue trousers:
 - a. Trousers are not to be worn bloused.
 - b. No large items are to be stored in the pockets that would cause bulging (i.e. cigarettes, drink bottles, hats, and gloves).
- 3. Black leather or synthetic leather boots. Department issued boots will be purchased through the department uniform vender. The department will not purchase any boot outside of the vendors approved boot list. If an individual wishes to purchase boots outside of this approved list they will be responsible financially for the purchase. The boots purchased by the individual must be a black boot and have puncture resistant soles/inserts.
- 4. Ball Cap:
 - a. The cap shall be worn in a military manner. (i.e. square level on the head)
 - b. The cap shall be in good condition, not soiled, brim not frayed or buckled, crown not crushed or out of shape.

- - c. The cap shall not be worn inside buildings during meetings or training sessions.
 - d. Pins are not to be worn unless approved by the Chief.
 - Belt to be worn with pants at all times.

The Class C work uniform shall be worn as directed. Members are not required to wear the standard work uniform underneath personal protective equipment (PPE) in order to complete the PPE ensemble.

1027.6 CLASS D UNIFORMS/TEE SHIRTS

The Class D uniform is an alternate duty shirt. The Class D or department duty T-shirt may also be worn in the following situations:

- 1. Can be worn under Class B duty shirt from 0700-1900 hrs.
- Can be worn as a stand-alone shirt after 1900 hrs.
- 3. Can be worn under complete set of turnout gear.
- 4. Can be worn during field training, hydrant maintenance, hose testing, and other special assignments as designated by the Fire Chief.

1027.7 PHYSICAL FITNESS UNIFORM

The physical fitness uniform shall primarily be worn when engaged in physical fitness and consists of fire department tee shirt, fire department shorts and athletic shoes for exercise. It may also be worn in quarters but only as directed on weekdays after 1900 hours or any time on holidays and weekends.

The fitness uniform shall be covered with an appropriate work uniform or combination of PPE and work uniform while in transit to and from a physical fitness location.

This uniform is also the minimum uniform for sleeping.

1027.8 UNIFORM MAINTENANCE

- Uniforms shall be clean, neat and in good condition and should fit well.
- Boots and belts shall be clean and polished with black polish.
- Metal badges shall be clean and free from excessive scratches.