

Driver's License Requirements

1036.1 PURPOSE AND SCOPE

The purpose of this policy is to establish procedures to ensure that all Euless Fire Department members who drive as a part of their duties have and maintain required driver's licenses.

1036.2 POLICY

In order to promote driver safety, it is the policy of the Euless Fire Department that any member who is assigned duties that require him/her to drive department vehicles or equipment, or drive a privately owned vehicle while conducting department business, have and maintain driving privileges and a driver's license. All personnel assigned to the Suppression division shall maintain a Class B license, all other fire department employees who may be required to operate city vehicles shall maintain a Class C license.

1036.3 REQUIREMENTS

Any member who is assigned duties that require him/her to drive department vehicles, equipment or private vehicles shall be required to obtain and maintain a valid driver's license.

1036.3.1 REVIEW OF RECORDS

The Human Resources department performs a review of driving records of employees. Any problems that are found are relayed to the Fire Chief.

1036.3.2 NEW EMPLOYEES

Prospective member driving records shall be evaluated to confirm that the applicant has a valid driver's license and to review the type and number of traffic violations and accidents on the record.

At the time of hire, a new member whose duties require driving a vehicle while conducting department business shall be required to present a valid driver's license.

1036.3.3 CURRENT EMPLOYEES

Driving records of existing members shall be evaluated by the Human Resources department to confirm that the member has a valid driver's license and to review any traffic violations and accidents.

Any member who drives a vehicle while conducting department business must immediately notify his/her supervisor of any suspension, revocation or other change in the status of his/her driver's license. Any violation of this procedure may result in disciplinary action, up to and including termination.

Any member who does not possess a valid license shall not drive any vehicle while conducting department business.

If a member's driver's license is suspended, revoked or becomes invalid, the Department may, at its discretion, take any disciplinary action needed including termination of employment.